



Step 1: Go to the <u>NSC website</u> and click the Login icon at the top right hand of the screen.

Step 2: Log in with your NSHE Number (student number) and Password

NEVADA STATE COLLEGE
Sign In
NSHE/NSC ID
Password
LOGIN
Forgot Password   First Time Users   Need Help?
Terms of Use: By logging into myNSC, you agree to abide by the <u>NSHE Computing Resources Use Policy.</u>



## Step 3: Click on Apps

% QuickLaunch	Ð
FAVORITES	Z
PeopleSoft	
🛞 WCOnline	
🛞 KBox Support Portal	
Manage Fav	vorites +Add
LAUNCHPAD	
Ø QUICK LINKS	
🙆 Email (Office 365)	
Faculty Center	
🛞 Files	
Online Courses (Webcampus/Canvas)	
Refer Student to the Student C.A.R.E. Team	
Refer Student to Student Conduct	
Scorpion Card	
Survey Tool/Qualtrics	
Workday	
➡ APPS	
+ FACULTY CENTER	
+ HUMAN RESOURCES	
+ PEOPLESOFT	

Step 4: Click on **Scorpion Success Network**. You can drag the Scorpion Success Network to your favorites section of the Quick Launch Section.





Step 5: Click on the three lines the left side of the screen



Step 6: Click the arrow shown in the picture below to update your Scorpion Success Network (SSN), then click **Profile** 

Randi Albright	$\bigcirc$
Profile	
Logout	

**Please Note:** All of the information on this page is taken from your Student Center. It is **very important** to keep your contact information updated as it is used regularly to communicate with you.

Step 7: You can receive appointment reminders through your email address on file. You can select your **Reminder Preferences**.

Once you have set your email preferences click submit

	FERPA standards protect student data.		
	Contact Information		
	Login		
	Institution Email		
	Alternate Email		
		All notifications will be sent to your institution email address.	
Upload Photo	Email Preference	Also send notifications to my alternate email address	
	Phone		
	Cell Phone		
	Video Phone		
	Time zone	(GMT-08:00) Pacific Time	
		Display all time zones	
	Weekly Updates		
Send me a weekly status update about My Success Network			
	Reminder Preferences		
	winutes before the start of an appointment		
(	Email me at 9:00 am	the day of an appointment	
* Required fields		Never Mind Submit	